

NORTHERN IRELAND

CONSULTATION STRATEGY (Site selection and Planning Model 2.A.4)

STAGE 1- Area Wide Planning Consultation

This level of consultation should be carried out irrespective of Site or Community Rating.

Ref	Consultation Method	Party Consulted	Objective of Consultation	Timing
1.A.1	Annual Review Letter	DOE (PS) HQ: Belfast	Provide Information on all future plans in NI	Annually - September
		Local Planning Offices	Provide Information on all future plans in District	Annually - September
		Local Councils	Provide Information on all future plans in Council Area	Annually - September
1.A.2	Pre roll out Letter	Local Planning Offices	Provide Information on future activities	Prior to major phase
		Local Councils	Provide Information on future activities	Prior to major phase
1.A.3	Map of Sites (current and proposed)	DOE (PS) HQ: Belfast	Provide Information on future plans	Sent with 1.A.1 & 1.A.2
		Local Planning Offices	Provide Information on future plans	Sent with 1.A.1 & 1.A.3
		Local Councils	Provide Information on future plans	Sent with 1.A.1 & 1.A.4
1.A.4	Schedule of Sites (current/proposed)	DOE (PS) HQ: Belfast	Provide Information on future plans	Sent with 1.A.1 & 1.A.2
		Local Planning Offices	Provide Information on future plans	Sent with 1.A.1 & 1.A.3
		Local Councils	Provide Information on future plans	Sent with 1.A.1 & 1.A.4
1.A.5	Meetings	DOE (PS) HQ: Belfast	Identify areas of concern and interested parties	At least Annually
		Local Planning Offices	Identify areas of concern and interested parties	Quarterly
		Local Councils	Identify areas of concern and interested parties	Quarterly
1.A.6	Update Database	DOE (PS) HQ: Belfast	Identify areas of concern and interested parties	Ongoing
		Local Planning Offices	Identify areas of concern and interested parties	Ongoing
1.B.1	Presentation	DOE (PS) HQ: Belfast	Identify areas of concern and interested parties	Prior to major phase
		Local Planning Offices	Identify areas of concern and interested parties	Prior to major phase
		Local Councils	Identify areas of concern and interested parties	Prior to major phase

Abbreviations :

Department of the Environment NI (DOE)

Planning Service (PS)

Headquarters (HQ)

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STAGE 2- Site Selection & Identify Consultation Strategy

Ref	Consultation Method	Party Consulted	Objective of Consultation	Traffic Light Rating		
				Green	Amber	Red
2.A.2	Pre-Application contact with DOE (PS)	Local Planning Offices	Obtain DOE (PS) view on preferred and other options	√	√	√
2.A.5	Pre-Application Meeting Offer	Local Planning Offices	Obtain DOE (PS) view on preferred and other options	√	√	√
2.B.1	Tour of Options	Local Planning Offices	Obtain DOE (PS) view on preferred and other options		0	0

STAGE 3- Pre-Application Site Specific Community Consultation

Ref	Consultation Method	Party Consulted	Objective of Consultation	Traffic Light Rating		
				Green	Amber	Red
3.A.1	Letter to Ward Councillors	Ward Councillors	Obtain feedback from local representatives		√	√
3.B.1	Consultation Letter Mail Shot	Neighbours & Other Stakeholders	Obtain the views of neighbours and stakeholders		0	0
3.B.2	Erect Voluntary Consultation Notice	All (local community)	Obtain Feedback from local community		0	0
3.B.3	Informal 'Drop In' Session	All (local community)	Obtain Feedback from local community and others		0	0
3.B.4	Key Stakeholder Briefing session	Invite all stakeholders	Obtain Feedback from local community and others		0	0
3.B.5	Leaflets	All (local community)	Obtain Feedback from local community and others			0
3.B.6	Public Notice Placed in Local Press	All (local community)	Obtain Feedback from local community and others			0

STAGE 4 - Planning Submission

Ref	Consultation Method	Party Consulted	Objective of Consultation	Traffic Light Rating		
				Green	Amber	Red
4.B.1	Site meeting with Planning Officer	Local Planning Offices	Gain LPA officer support		0	0
4.B.2	On Site Visual Demonstration	Local Planning Offices	Alleviate concerns		0	0
4.B.3	Planning Committee Meeting	Planning Committee Members	Gain local council member support		0	0

KEY

√	Should be undertaken
0	Optional
	Generally not necessary